

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF PAGES 2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 12 Jun 2003	2. CONTRACT NO. (if any) GF-35-F-4027D	6. SHIP TO: CM1301		
3. ORDER NO. CM1301-03-BU-0008	4. REQUISITION/REFERENCE NO. AABB0702300031	a. NAME OF CONSIGNEE Ult Dest: cm1301		
5. ISSUING OFFICE Address correspondence to: CM1301 US Department of Commerce CAS, Commerce IT Solutions Branch 1401 Constitution Ave. NW Room 6521 Washington, DC 20230 Deborah E. Locke 202-482-3416		b. STREET ADDRESS CAS, Commerce IT Solutions Branch 1401 Constitution Ave. NW Room 6521		
		c. CITY Washington	d. STATE DC	e. ZIP CODE 20230
		f. SHIP VIA		

7. TO: 00000698	TIN: 363328437	8. TYPE OF ORDER		
a. Name of Contractor ASAP Software Express, Inc.	b. Company Name	a. PURCHASE REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.		b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
c. Street Address 7272 Wisconsin Ave., Suite 300				
d. City Bethesda	e. State MD	f. Zip 20814		

9. ACCOUNTING AND APPROPRIATION	BOC:	OBLIGATED AMT: \$0.00	10. REQUISITIONING OFFICE OCIO
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11. BUSINESS CLASSIFICATION (Check appropriate box(es))			
<input checked="" type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED

12. F.O.B. POINT DESTINATION	14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE	16. DISCOUNT TERMS 00.00% 0 Days Net 30
13. PLACE OF			
a. INSPECTION	b. ACCEPTANCE		

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QTY ACCEP. (g)
	Blanket Purchase Agreement with ASAP Software Express, Inc. for the ADOBE Open Options Contractual License Program for a period of twenty-four (24) months from date of award.	24	MO	0.00	0.00	

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.		17(h) TOTAL (Cont. pages)	
	21. MAIL INVOICE TO:					
	a. NAME US Department of Commerce					17(l) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) CAS, Commerce IT Solutions Branch 1401 Constitution Ave. NW Room 6521					
c. CITY Washington		d. STATE DC	e. ZIP CODE 20230		US 0.00	

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Deborah E. Locke 202-482-3416 (TITLE CONTRACTING/ORDERING OFFICER)
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Previous edition not usable

OPTIONAL FORM 347 (REV. 6/95)

Prescribed by GSA/FAR 48 CFR 53.213(e)

**BLANKET PURCHASE AGREEMENT
TERMS AND CONDITIONS**

The purpose of this document is to establish a Blanket Purchase Agreement (BPA) with ASAP Software Express, Inc. under their GSA contract GS-35-F-4027D for the acquisition of additional discounts and value added services in addition to the Government rates offered under the ADOBE Open Options Contractual License Software Program.

Pricing shall reflect at least a Level "E" pricing under the CLP for the Government on all Adobe product CLP and discount level. The contractor's proposal dated June 5, 2003 is hereby incorporated into the BPA.

The term of the BPA is from June 12, 2003 through June 11, 2005.

Unless otherwise agreed to, delivery tickets or sales slips containing the following minimal information must accompany all deliveries.

- (a) Name of contractor
- (b) BPA/Order Number
- (c) Description of product or service provided
- (d) Date of purchase
- (e) Quantity, unit price and extension of each item
- (f) Date of shipment, if applicable

Invoices will be submitted to the address specified within the delivery order issued against this BPA.

No funds are obligated by the BPA. Orders will be placed by individual Department of Commerce ordering offices and funds will be obligated on each order.

No single credit card order shall exceed \$25,000.00. Purchases that exceed \$25,000.00 shall be placed by a Delivery Order.

Signatures:

Deborah Locke,
Contracting Officer

Date

ASAP Software Express, Inc.

Date

1. 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (Feb 2002)
(Reference)

SUPPLEMENTAL INVOICING INFORMATION

If desired, this order (or a copy thereof) may be used by the Contractor as the Contractor's invoice, instead of a separate invoice, provided the following statement, (signed and dated) is (or attached to) the order: "Payment is requested in the amount of \$ _____. No other invoice will be submitted." However, if the Contractor wishes to submit an invoice, the following information must be provided: contract number (if any), order number, item number(s), description of supplies or services, sizes, quantities, unit prices, and extended totals. Prepaid shipping costs will be indicated as a separate item on the invoice. Where shipping costs exceed \$10 (except for parcel post), the billing must be supported by a bill of lading or receipt. When several orders are invoiced to an ordering activity during the same billing period, consolidated periodic billings are encouraged.

RECEIVING REPORT

Quantity in the "Quantity Accepted" column on the face of this order has been: ☐ inspected, ☐ accepted, ☐ received,
by me and conforms to contract. Items listed below have been rejected for the reasons indicated.

SHIPMENT NUMBER	PARTIAL		DATE RECEIVED	SIGNATURE OF AUTHORIZED U.S. GOV'T REP.	DATE
	FINAL				
TOTAL CONTAINERS		GROSS WEIGHT	RECEIVED AT	TITLE	

REPORT OF REJECTIONS

[illegible]